

# PARISH OF WILMCOTE

## NOTICE OF MEETING OF PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of Wilmcote Parish Council to be held at Wilmcote Village Hall on 21st May 2025 at 7.30 p.m. for the purpose of transacting the following business.

Dated this 17<sup>th</sup> day of May 2025



Clerk to the Parish Council

## **WILMCOTE PARISH COUNCIL ANNUAL MEETING**

### **AGENDA**

Election of Chairman  
Record of members present  
Apologies for Absence  
To receive the Chairman's Declaration of Acceptance of Office  
To receive declarations of acceptance of office and completed Registers of Interests from two new members of the council, Cllr Lee and Cllr Bates  
Declarations of Interests in items on the agenda  
Election of Vice Chairman if required  
Appointment of Internal Auditor  
Statement of Finances as at 31<sup>st</sup> March 2025  
Approve following standard items included in Precept for payment:

HMRC PAYE & NI - Quarterly  
Clerk's salary - monthly  
WALC subs - annual  
SDC Website hosting - annual  
Npower energy  
E.on maintenance  
Insurance - annual  
G. Compton for grass cutting - The Green  
Auditors - internal and external - annual  
S137 grants once agreed by Cllrs - annual  
ICO annual  
CPRE annual

### PLAYGROUND

Gary Compton - grass and hedge cutting plus litter picking  
SDC Lease 6 monthly  
Monthly inspections  
Annual inspection

**Followed by**

**ORDINARY PARISH COUNCIL MEETING**

1. Declaration of disclosable pecuniary interests in items on the agenda.
2. To approve for signature the minutes of the Annual Parish Assembly meeting and ordinary meeting held on 19<sup>th</sup> March 2025.
3. Public participation.
4. County & District Councillors reports.
5. Annual Accounts of Wilmcote Parish Council for 2024/2025.
  - a) Annual Governance statement.
  - b) Accounting Statements.
6. Planning Applications update.
7. Correspondence received and previously circulated will be taken as read.
8. Existing vacancy.
9. Lead Councillor responsibilities update.
10. Webmaster to maintain/update parish council website.
11. Proposed price increases for mowing The Green, Willow Wood Play Area mowing, strimming and hedge cutting.
12. Willow Wood play area – new Lease for signature
13. Wilmcote station bench replacement project.
14. Adoption of BT telephone kiosk on The Green.
15. PC Domain names and new email addresses.
16. Update on Shakespeare Birthplace Trust.
17. SWLP joint funding with Bearley Parish Council for possible professional help.
18. Councillors reports and items for the agenda for the next meeting.
19. Date of next meeting: 16<sup>th</sup> July 2025.

**REMINDER** Meetings of the Parish Council are **not** public meetings. Members of the public have a statutory right to attend as observers. Agenda item No 3 is set for public participation. Members of the public should not be involved in decision making and the Council should not make any instant decisions at the behest of members of the public on items not included in the agenda.

